



## **SNAP Urban Forest Outreach Team Leader**

**Green Timbers Heritage Society**

**Term:** May 2nd – August 22nd, 2025

**Hours:** 37.5 hours/week, Tuesday – Saturday, with some evening work

**Compensation:** \$25.41/hour

**Location:** Surrey, BC

### **About Surrey's Natural Areas Partnership:**

Surrey's Natural Areas Partnership (SNAP) is a unique partnership between three local non-profit organizations and the City of Surrey. SNAP's goals are to restore and enhance Surrey's urban forest; to promote environmental stewardship; and to empower youth as future leaders in environmental conservation. For more information, visit [www.surreysnaturalareaspartnership.com](http://www.surreysnaturalareaspartnership.com).

### **Position Description:**

Reach out to Surrey's community to communicate the importance of Surrey's urban forests and natural areas. Host booths in parks and at community events, develop educational programs for audiences ranging from preschoolers to adults, and create engaging online content about environmental stewardship in parks. You will report to the SNAP Program Coordinator and supervise team members in this hybrid, field and office-based, position.

### **Duties:**

- Assist with the supervision, scheduling, training, and evaluation of the Outreach Team Members
- Deliver SNAP's key messages to the public through programming and social media
- Collaborate with youth and community volunteers through stewardship events
- Maintain accurate daily records, track project deliverables, and provide updates to supervisors and liaisons
- Ensure work is completed in a safe and efficient manner and complete other related duties as required

### **Desired Qualifications:**

- Post-secondary study in a related field such as education, urban forestry or environmental studies
- Supervisory/leadership experience, strong time management, and knowledge of ecological principles
- Experience in a communications or educational role (preferably in an environmental organization)
- Strong public relations, interpersonal, and communication skills (written and verbal)
- Demonstrated willingness and ability to perform repetitive work in all weather conditions
- Valid Class 5 BC driver's licence (or equivalent) with a safe driving history, and willingness to submit a driver's abstract
- Valid Level 1 First Aid certification (or willingness to obtain prior to the start of employment)
- Completion of a Police Information Check will be required as a condition of employment
- Experience in video editing and/or fluency in additional languages, particularly Punjabi, are assets

- As a condition of pending Canada Summer Jobs program funding (note, these criteria are subject to change):
  - be between 15 and 30 years of age at the start of employment
  - be a Canadian citizen, permanent resident, or person to whom refugee protection has been conferred under the Immigration and Refugee Protection Act for the duration of the employment
  - have a valid Social Insurance Number and be legally entitled to work in Canada and BC

**To Apply:**

- Submit a **cover letter** expressing why you are interested in the position and a **resume** that clearly outlines your relevant work and volunteer experience
- Ensure the subject line of your email reads “Urban Forest Outreach Team Leader – [first and last name]”
- Send your application to: [snap.program@gmail.com](mailto:snap.program@gmail.com) by **January 31st, 2025**

While we appreciate all interest, only those candidates selected for an interview will be contacted.